

**MINUTES**  
**SPECIAL MEETING – REORGANIZATION**  
**ORONOCO TOWN BOARD MEETING**  
**APRIL 2, 2019 5:00PM**

The Pledge of Allegiance was recited.

The Oronoco Town Board Special Reorganization Meeting was called to order on April 2, 2019 by Chair Neil Stolp. Supervisors Charlie Lacy and Ken Mergen were present as well as Treasurer Kim Stanton. Clerk Lucy Shonyo was absent.

The order of agenda was accepted as presented.

The supervisors elected Neil Stolp Chair and Charlie Lacy Vice-Chair.

**The Board agreed on these assignments for Board Members:**

- Roads & Bridges – Neil Stolp
- OT-PAC – Charlie Lacy
- Pine Island Fire District Representative – Charlie Lacy; Kim Stanton is PIFD’s Treasurer
- Ryan’s Bay Road Project – Ken Mergen
- Pine Island Community Planning Team – Charlie Lacy
- Trained Board of Appeal Representative – Neil Stolp is certified through 2019 and Charlie Lacy through 2022; Ken Mergen agreed to receive the training.
- Olmsted County Association of Townships – Ken Mergen
- Special Assessment Inquires – Kim Stanton

These assignments will be posted on the web site with contact information.

**The Board agreed to maintain their current monthly meeting schedule as to day, but changed the meeting start time.** All regular monthly Town Board meetings are on the first Monday of each month. The starting time will be moved from 7:00pm to 5:30pm. When a holiday falls on the first Monday, the meeting will be held on the Tuesday following the first Monday. All meetings are held at the Oronoco Community Center, 115 NW 2<sup>nd</sup> St.

**OT-PAC (Oronoco Township Planning Advisory Commission):** All regular meetings are on the third Monday of each month at 7pm on an as needed basis. When a holiday falls on the third Monday, the meeting will be held on the second Monday. All meetings are held at the Oronoco Community Center, 115 NW 2nd St.

~~Meetings cancelled due to weather will be rescheduled two days later unless the situation dictates otherwise.~~ **Meetings cancelled due to weather** will be rescheduled with date and time posted on the township's website. [This change was made at the May 6, 2019 meeting to allow time for notification required for some Township Board meetings.]

The Board discussed the issuance of **burn permits**. It is understood that Olmsted County does not require burn permits but this seems to be in conflict with DNR policy. Neil Stolp has asked the DNR to send a written copy of their policy to the Township Clerk. In the meantime, Oronoco Township will not be issuing any burn permits.

A motion was made by Ken Mergen to affirm that the Township donate \$2,500.00 to the **Oronoco Cemetery**. Charlie Lacy seconded, motion carried 3 – 0.

A motion was made by Neil Stolp to affirm that the Township donate \$500.00 per quarter to the **Oronoco Food Shelf**. Charlie Lacy seconded, motion carried 3 – 0.

The Board agreed the Post Bulletin will remain the **Township's official newspaper** for legal notices.

The Board agreed that the **official Township posting locations** are the Oronoco Community Center lobby, 115 NW 2<sup>nd</sup> St, open during their business hours; the lobby of the Oronoco Post Office, open 24/7; the Township website <http://www.oronocotownship-mn.gov/>, available 24/7.

The Board agreed to maintain Resolution 10217B, adopted Oct. 2, 2017, **Resolution Establishing a Policy for the Compensation and Reimbursement of Town Officers**.

In short, all board members receive \$150 per monthly meeting attended and \$20/hour for other meetings attended and work on behalf of the Township. Supervisors receive a \$300/month stipend, the Treasurer \$350.

The stipend for the Clerk was increased from \$400 to \$500. This change was made in a motion by Ken Mergen and seconded by Charlie Lacy, motion carried 3 – 0.

The per meeting attended payment for appointed **OT-PAC members** remains \$60.

The payment to the **Annual Meeting moderator** remains \$60.

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The pay to **election judges** for training hours, time spend conducting elections and other election related activities remains \$20/hour.

The Board agreed to keep a **fee schedule** for copies (over 10) and Clerk time related to records, returned or re-issuing checks, and a fee if a citizen requires a Special Meeting because they missed the regularly scheduled monthly Board meeting. The Oronoco Township Fee Policy is posted on the website.

The Board agreed to adopt **Gopher Bounty Resolution 2019 – 04** continuing payment for **gophers and moles**. This resolution was signed. It will be posted on the website. The bounty remains the same: \$1.50 per pocket gopher, .75 per striped gopher, .75 per mole. It was agreed that if no payments are made in 2019, the Township board will consider eliminating the bounties in 2020.

Neil Stolp made a motion to adjourn at 6:15pm. Charlie Lacy seconded, motion carried 3 – 0.

Respectfully Submitted,

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Kim Stanton, Treasurer

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Neil Stolp, Chair, Oronoco Town Board