

**MINUTES – ORONOCO TOWN BOARD
REORGANIZATION MEETING
APRIL 6, 2020 7:30PM**

This was a teleconference meeting held after the Town Board Meeting. On April 6, 2020, the Oronoco Town Board adopted Resolution 2020-05, Resolution Establishing the Ability to Conduct Open Meetings by Telephone in response to the Peacetime Emergency Declaration issued by Gov Walz to prevent the transmission of COVID-19.

Chair Charlie Lacy called the meeting to order at 7:30pm. Supervisors Ken Mergen and Tammy Matzke were present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo.

The order of agenda was accepted as presented.

Elect Chair, Vice Chair Ken Mergen made a motion to appoint Charlie Lacy chair of the Oronoco Town Board. Tammy Matzke second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye]. Charlie Lacy made a motion to appoint Ken Mergen Vice Chair. Tammy Matzke second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

The Board agreed on these assignments for Board Members:

- Roads & Bridges – Ken Mergen
- OT-PAC – Charlie Lacy
- Pine Island Fire District Representative – Charlie Lacy; Kim Stanton is PIFD’s Treasurer
- Pine Island Community Planning Team – Charlie Lacy
- Trained Board of Appeal & Equalization members – Charlie Lacy is trained through July 1, 2022; Ken Mergen through July 1, 2023, and Tammy Matzke will take the training when offered next.
- Olmsted County Association of Townships – Lucy Shonyo
- Broadband – Tammy Matzke, Kim Stanton
- Special Assessment Inquires – Kim Stanton

These assignments will be posted on the web site with contact information.

Town Board Meetings - The Board agreed to maintain their current monthly meeting schedule. All regular monthly Town Board meetings are on the first Monday of each month at 5:30pm. When a holiday falls on the first Monday, the meeting will be held on the Tuesday following the first Monday. Meetings cancelled due to weather will be rescheduled with date and time posted on the township’s website. All meetings are at Oronoco City Hall, 115 2nd St. NW.

OT-PAC (Oronoco Township Planning Advisory Commission): Meetings are on the third Monday of the month at 6:00pm on an as needed basis. When a holiday falls on the third Monday, the meeting will be on the fourth Monday. Meetings cancelled due to weather will be rescheduled with date and time posted on the township's website. All meetings are at Oronoco City Hall, 115 2nd St. NW.

A motion was made by Ken Mergen to donate \$2,500.00 to the **Oronoco Cemetery**. Tammy Matzke second, motion carried 3 – 0. [Lacy – aye, Mergen – aye, Matzke – aye].

A motion was made by Tammy Matzke to donate \$500 per quarter to the **Oronoco Food Shelf**. Ken Mergen second, motion carried 3 – 0. [Lacy – aye, Mergen – aye, Matzke – aye].

The Board agreed the Post Bulletin will remain the **township's official newspaper** for legal notices.

The Board agreed **Pine Island Bank** will remain the township's depository.

The Board agreed that the **official township posting locations** are the Oronoco City Hall / Community Center lobby, 115 NW 2nd St, open during their business hours; the lobby of the Oronoco Post Office, open 24/7; the Township website <http://www.oronocotownship-mn.gov/>, available 24/7.

The Board agreed to maintain Resolution 10217B, adopted Oct. 2, 2017, **Resolution Establishing a Policy for the Compensation and Reimbursement of Town Officers**. In short, all board members receive \$150 per monthly meeting attended and \$20/hour for other meetings attended and work on behalf of the township. Supervisors receive a \$300/month stipend, the Treasurer \$350/month, the Clerk \$500/month. The Board agreed that Treasurer Kim Stanton is to be paid \$20/hour for website work. Charlie Lacy made a motion to increase the monthly stipend for the Clerk to \$600. Tammy Matzke second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

The per meeting attended payment for appointed **OT-PAC members** remains \$60.

The payment to the **Annual Meeting moderator** remains \$60.

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The pay to **election judges** for training hours, time spend conducting elections and other election related activities remains \$20/hour.

The Board agreed to keep a **fee schedule** for copies (over 10) and Clerk time related to records, returned or re-issuing checks, and a fee if a citizen requires a special meeting because they missed the regularly scheduled monthly board meeting. The Oronoco Township Fee Policy is posted on the website.

The Board agreed to adopt **Gopher Bounty Resolution 2020 – 07**. The bounty remains the same: \$1.50 per pocket gopher, \$0.75 per striped gopher.

Ken Mergen made a motion to adjourn at 8pm. Tammy Matzke second, motion carried 3 – 0. [Lacy – aye, Mergen – aye, Matzke – aye].

Respectfully Submitted,

Lucy Shonyo, Clerk

Charlie Lacy, Chair