

MINUTES
MONTHLY ORONOCO TOWN BOARD MEETING
AUGUST 6, 2018 7PM

The **Pledge of Allegiance** was recited.

The monthly Oronoco Town Board Meeting was called to order on August 6, 2018 by Chair Neil Stolp. Supervisors Ken Mergen and Charlie Lacy were present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo.

The **order of agenda** was accepted as presented.

Minutes Approval: Charlie Lacy made a motion to approve the July 2, 2018 minutes of the regular monthly Board meeting. Ken Mergen seconded, motion carried 3-0.

Agenda Topics

Road Report – Scott Schumacher

- 11th Ave was bladed and edges trimmed. It needs rock and more chloride. The Schumacher invoice just paid included some items that will be submitted to MNDOT for payment. These costs will be credited to Oronoco Township. Scott Schumacher will provide an invoice of road work done and still needed on 11th Ave due to its being a detour route during HWY 63 work. This invoice will be submitted to MNDOT.
- Blakely Court NW vehicle fire repair will be completed by Bargaen's when the insurance claim is settled. Lucy Shonyo has submitted the claim.

Oronoco Auto Parts / Cross Town Auto – Charlie Lacy

- Charlie Lacy is the supervisor liaison to Olmsted County Planning Dept and the supervisor on OPAC, Oronoco Planning Advisory Commission.
- A representative from Oronoco Auto Parts (OAP) has previously stated that they plan to move the furnace and crusher from their property in the city to their Oronoco Township property.
- OAP neighbors have noted that items are being moved from city property to township property.
- If crushing machinery and/or the furnace are activated, a conditional use permit (CUP) will be needed. Olmsted County provided this permit application to OAP, but as of the meeting date, it has not been submitted.
- If a permit application is received, there will be a public hearing at an OPAC meeting. This meeting (and all OPAC meetings) is a public meeting. Citizens and OAP will each present their case, and Olmsted County Planning will present their findings based on Oronoco Township Zoning Ordinances.

Oronoco Auto Parts / Cross Town Auto, continued

- Concerned citizens should write letters outlining their concerns to Olmsted County Planning Dept.
- If an OPAC public hearing is held, meeting materials from all parties will be produced for the meeting packet. This will be available online.
- The time frame is unknown.

Sunset Bay Septic – Sheila Craig

- The land (11 acres +/-) for the proposed wastewater treatment plant for the combined Sunset Bay (Oronoco Township) and Ryan's Bay (Zumbro Township, Wabasha County) project was appraised at \$110,000.00. A letter was received from the land owners indicating they would sell the land for \$280,000.00.
- Land acquisition costs are included in project grants and loans, but the Public Facilities Authority has indicated they cannot fund a project where the land price is 250% over appraised value.
- Oronoco Town Board members will attend the Zumbro Township meeting Monday night, Aug 13, to discuss the situation.
- The Board discussed possible options.
- A motion was made by Ken Mergen to hire Kennedy & Graven to research property deeds and do signature verifications of property owners wanting to connect to the system. Neil Stolp seconded, motion carried 3-0. This expense will be covered by funds remaining in the TAG / CAR fund (Technical Assistant Grant / Community Assessment Report).
- A motion was made by Neil Stolp to submit a "Resolution Authorizing Oronoco Township to Submit a Small Community Wastewater Treatment Program Application to the Minnesota Public Facilities Authority (PFA) on Behalf of Oronoco Township for the Sunset Bay Project" (Resolution 2018-09). Ken Mergen seconded, motion carried 3-0.
- Sheila Craig told the Board of an audit of PFA by the State of MN in relation to compliance with small community wastewater treatment program laws, rules and regulations. They want to examine the Cedar Beach wastewater treatment project. Treasurer Kim Stanton will meet with state auditors, and they will visit the Cedar Beach site with Sheila Craig on August 6.

King's Park Septic - Gopher Septic sent a Service and Repair Request to clean the tanks and filters. The need for this maintenance was discovered at a routine inspection and is not covered by contract. Cost will be \$3,165.00. The Board agreed to authorize this cleaning. Neil Stolp signed the repair request form. Lucy Shonyo will get the signed form to Gopher.

Ryan's Bay Road Project Update – Oronoco Township hasn't heard from the engineer or Zumbro Township about the requested new road plan. This project will be discussed with Zumbro Township when Oronoco Board members attend their monthly meeting on Aug 13.

ROW / Utility Permitting – The Board discussed establishing a ROW and Utility Permitting process. Our attorney recommends the Township hire a civil engineer for pre and post work inspections. Charlie Lacy will contact a township he knows has a permitting process.

Lake Zumbro Dredging update – The bids have come in higher than anticipated. Property owners do not yet know what their assessed charges will be. This is a joint project between Olmsted and Wabasha Counties. Oronoco Township is not directly involved in the Lake Zumbro dredging project.

Administrative Business

The **Treasurer's Report** in written form showed the YTD Statement of Receipts, Disbursements and Balances as of July 31, 2018: Receipts \$450,177.10 and Disbursements \$402,543.05 with an ending balance of \$445,492.53. July payroll totaled \$2,820.00, bills totaled \$42,441.73, with disbursements totaling \$45,261.73. Kim Stanton noted that the first half of property tax collections were received from Olmsted County, and the first installment of the 2019 Town Aid payment was received. Pine Island Bank will credit \$45.00 due to the safe deposit box rental fee being deducted twice. Neil Stolp made a motion to accept the Treasurer's report as presented. Charlie Lacy seconded, motion carried 3-0.

Approval to Pay Bills - The bills totaling \$42,441.73 and payroll totaling 2,820.00 were presented for payment. Neil Stolp made a motion to approve claims payment. Ken Mergen seconded, motion carried 3-0.

OPAC Report – Charlie Lacy – OPAC approved the final plat (#OR2017-001PLAT) for the Providentia project at their July meeting. OPAC By-Laws have been revised. It will now be known as Oronoco Township Planning Advisory Commission (OT-PAC). OT-PAC will examine the possibility of the Township beginning to issue permits for ROW/Utility Permits.

Rochester Sweeping Service quote – Ken Mergen made a motion to accept the quote from Rochester Sweeping Service for \$85/hour for roadside pickup on an as-needed basis. Charlie Lacy seconded, motion carried 3-0. Their Certificate of Liability Coverage was received. Lucy Shonyo will notify Rochester Sweeping Service that Schumacher's is authorized to call them on the Township's behalf when a pickup is needed.

Update to Election Judge Appointment Motion – Lucy Shonyo noted Gail Rucker was inadvertently omitted from the July 2 motion “Appointment of election judges for August 14 primary”. Clerk Lucy Shonyo and Rachel Stanton will serve as co-head judges. Neil Stolp made a motion to accept these changes to the July 2 motion. Ken Mergen seconded, motion carried 3-0.

Garbage / Recycling Trucks – Lucy Shonyo got a call from a citizen who says he must consistently clean his property of refuse that blows from garbage and recycling trucks. The Board discussed options but didn’t see any solutions other than reminding garbage and recycling trucks that their loads must be covered.

Comments from the Board or Public:

- July Building Permits for single family homes – 0
- Primary election is Aug 14. Polls are open 7am to 8pm, Oronoco Community Center.
- September 2018 Town Board meeting will be on Tuesday, Sept 4 due to the Labor Day holiday.
- Brush mowing will happen in September.
- Noxious weeds on Lake Shady Ave have been mowed 3 times. This is a test situation to see if mowing at appropriate times can control noxious weeds.

Charlie Lacy made a motion to adjourn at 9:20 pm. Neil Stolp seconded, motion carried 3-0.

Respectfully Submitted

Lucy Shonyo, Clerk

Neil Stolp, Chair