

ORONOCO TOWN BOARD
Monthly Meeting Minutes
February 13, 2023

The monthly Oronoco Town Board meeting was called to order on February 13, 2023 at 5:30 pm by Chair Ken Mergen. Present: Supervisors Ken Mergen, Tammy Matzke and Joel Johanningmeier; Clerk Lucy Shonyo and Treasurer Kim Stanton.

The **Pledge of Allegiance** was recited.

The **agenda** was changed to add OR2023-001MB, Mathy Construction.

Lake Zumbro Forever Raffle – Karl Schuller

Supervisor Mergen moved to approve the Lake Zumbro Forever raffle to be held Aug 26, 2023 at Uncle John’s Bar and Grill. Supervisor Matzke second, motion approved 3-0.

OR2023-001MB, Mathy Construction

Peter Oetliker from Widseth was present representing the owner.

This information is from the Olmsted County Planning Dept document, but is not the entire document.

Request - The request is to create two parcels from an existing tax parcel.

Location – The property is located south of the City of Oronoco Wastewater Treatment Plant and north of Oronoco Estates on the east side of Hwy 52.

Zoning – R-2 Mixed Low Density Residential District

Background – Tract A (21.58 acres) will be sold with the property adjacent to the west of it which has Hwy 52 frontage (although access will not be permitted from Hwy 52). If the county road is built where the map indicates both parcels will have future road footage.

Tract B (4.02 acres) will be retained by Mathy.

Staff Recommendation – Planning Staff recommends approval of the split, noting the properties will need an access easement before being built. The proposed metes & bounds is in compliance with Oronoco Township zoning ordinance requirements.

Supervisor Johanningmeier moved to approve OR2023-001MB based on the recommendation of Olmsted County Planning staff. Supervisor Mergen second, motion carried 3-0.

Cartway – Dustin Kanz

Mr. Kanz, a Real Estate Consultant at ReMax, was present on behalf of three property owners who own adjoining land locked parcels off 18th Ave NW. (Parcels 84.10.21.039695, 84.10.21.039701, 84.10.21.039701). Mr. Kanz was gathering information about the cartway process. Supervisor Mergen noted that this access would not be a township road and not maintained by the township. Mr. Kanz stated the parcels would remain separate. Landowners must present a petition to the board. All costs are the petitioner(s). The town board is interested in helping these landowners gain access to their properties.

Garbage Collection

A group of citizens is concerned about the rising costs of garbage and recycling collection. They have gotten quotes from a competing service. The current hauler has agreed to match this quote. The township is not interested in managing garbage services.

Aspen Ridge Surety Bond –

The Aspen Ridge developer asked about the township's surety bond requirements. Clerk Shonyo will inform them that, at this time, no surety bond is needed.

Road Report

Scott Schumacher noted there are trees in the ROW at the intersection of Frederichs Dr and 85th St. that should be removed. Also trees at 85th St and 112 and the east end of Sattre Rd. Supervisor Matzke looked at the road by All-Craft and decided blading would fix the issue.

Cedar Beach accident settlement – There was discussion about the settlement given the January 9 motion to hold off on settlement until further research was done. The January minutes accurately describe what happened at the January meeting. After the January meeting Supervisor Mergen talked with the Olmsted County Attorney's office about restitution options. He was informed a sentencing hearing would be scheduled soon and was advised to submit a Restitution Affidavit for the difference between the estimated repair cost and what the insurance company paid. The amount requested was \$1,666.

Supervisor Mergen asked Scott Schumacher to plan for the culvert repair.

Administrative Business

Minutes Approval

Supervisor Matzke moved to approve the February 13, 2023 town board meeting minutes. Supervisor Johanningmeier second, motion carried 3-0.

Treasurer's Report – Treasurer Stanton

The YTD Statement of Receipts, Disbursements and Balances as of January 31, 2023 shows: receipts \$14,652.91; disbursements \$86,952.78 with an ending balance of \$1,569,346.95.

Treasurer Stanton noted a change to the 2022 year end schedule 1 due to a payroll check that was lost and voided after year end. The corrected schedule 1 was distributed.

There was an error in the Jan 31 Dashboard. The \$100,023.71 CD entry should read 9 months, 3.5% interest, due 10/13/23.

Frandsen Bank is charging a per check fee. Treasurer Stanton recommends the township change to a business account. **Supervisor Matzke moved to transfer the township account to a business account. Supervisor Mergen second, motion carried 3-0.**

Treasurer's Report – Treasurer Stanton, continued

Treasurer Stanton submitted the township's indebtedness report to the county. Township debt consists of the two community septic systems. King's Park will be paid off in 2033; Cedar Beach in 2036. Payments are made to PFA twice a year.

Supervisor Mergen moved to approve the treasurer's report. Supervisor Matzke second, motion carried 3-0.

Treasurer Stanton and Clerk Shonyo met with Ameriprise about investment options. They self-insure investments and carry \$1.05 for each dollar invested. Returns and terms are more favorable than those at Frandsen Bank. A citizen present who has knowledge of investments noted that brokerage CDs, which are FDIC approved, are available from Ameriprise. Treasurer Stanton will investigate. A Minnesota Assoc of Townships attorney has not yet responded to the question of whether township funds must be FDIC insured.

Supervisor Johanningmeier noted that ladders (having funds available at staggered times) and having funds at multiple banks is important.

Supervisors agreed any one of them should authorize transactions in addition to the clerk and treasurer.

Approval to Pay Bills - January net payroll (paid in February) was \$2,340.66. Claims totaled \$75,972.26. Supervisor Johanningmeier noticed an error in his check (#7709). This check will be voided and reissued next month. **Supervisor Mergen moved to approve payment of claims and payroll. Supervisor Matzke second, motion carried 3-0.**

OTPAC – Supervisor Matzke

OTPAC heard and approved OR2023-001MB, applicant Mathy Construction, which the board heard tonight.

OTPAC is discussing the General Land Use Plan (GLUP).

Oronoco Auto Parts – Supervisor Matzke reports no updates, the ground needs to thaw before work continues.

Annual Meeting - The annual meeting agenda and levy proposal were discussed. The board is waiting for Pine Island Fire District dues. The board recommends General Revenue at \$60,000 and Road & Bridge at \$652,860. The annual meeting is Tues, March 14, at 8:15pm at Oronoco City Hall. The township election is from 5-8pm also at Oronoco City Hall.

Resolution 2023-01, Appointing Election Judges for the Township Election – **Supervisor Matzke moved to approve said resolution. Supervisor Johanningmeier second, motion carried 3-0.**

OCTOA – Supervisor Johanningmeier learned that the roundabout at Hwy 63 and 18th Ave NW may happen in 2025. A roundabout at ‘Reinke’s Corner”, Hwy 63 and White Bridge Rd (County Rd 12) may happen in 2028.

Clerk Notes –

MATiT, the township’s insurance carrier, sent a letter informing of a security breach resulting in the loss of funds.

Olmsted County called about a burn permit to burn at Zumbro Park. They were referred to the DNR.

Clerk Shonyo informed the board of her intent to retire, hopefully by fall 2023. Persons interested in learning about the clerk position can contact any board member.

Supervisor Matzke moved to adjourn at 8:55pm. Supervisor Mergen second, motion carried 3-0.

Respectfully Submitted,

Lucy Shonyo, Clerk

Ken Mergen, Chair

Tammy Matzke, Supervisor

Joel Johanningmeier, Supervisor