

**MINUTES**  
**MONTHLY ORONOCO TOWN BOARD MEETING**  
**MAY 7, 2018 7PM**

The **Pledge of Allegiance** was recited.

**The monthly Oronoco Town Board Meeting was called to order on May 7, 2018** by Chair Neil Stolp. Supervisor Ken Mergen was present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo. Supervisor Charlie Lacy was absent.

The **order of agenda** was accepted as presented.

**Minutes Approval:** Ken Mergen made a motion to approve the April 2, 2018 minutes of the regular monthly Board meeting. Neil Stolp seconded, motion carried 2-0.

Neil Stolp made a motion to approve the April 16, 2018 minutes of the Board of Appeal & Equalization meeting. Ken Mergen seconded, motion carried 2-0. Julie Hackman, Olmsted County Appraiser, present at the BOA meeting, affirmed the minutes.

Ken Mergen made a motion to approve the April 19, 2018 minutes of a Joint Meeting of the Zumbro and Oronoco Town Boards. Neil Stolp seconded, motion carried 2-0. Sheila Craig noted that there can be no heavy equipment on the drain field site as that area needs to remain undisturbed. Sheila Craig will share this with Zumbro Township.

Neil Stolp made a motion to approve the April 23, 2018 minutes of a Special Meeting of the Oronoco Town Board. Ken Mergen seconded, motion carried 2-0.

### **Agenda Topics**

#### **Road Report – Scott Schumacher**

- Blading and rocking will start tomorrow.
- Culvert repair on Ash Road will be done this week. This is a shared road with Pine Island, and they will cover 50% of costs.
- The culvert in the right of way at 8968 11<sup>th</sup> Ave NE will be repaired.

Neil Stolp spoke with Jim Loehr from WHKS & Co, engineers for the **Lake Zumbro Improvement (dredging) project**. Three dredge lines are needed in the Township right-of-way; two crossing Sandy Point Court and one crossing 11<sup>th</sup> Ave. Culverts will be drilled for the lines. The culverts will remain after the project is finished. This is at no expense to the Township. No permit is required, but the culverts must pass inspection by Schumacher's.

**Zumbro Haven** – Three address with pictures of plow damage were received from Lori Miland, a rep from a property management company the Zumbro Haven Board has hired to funnel concerns of Zumbro Haven residents. Address were given to Scott Schumacher for inspection.

**There will be increased traffic on County Road 12 and 11<sup>th</sup> Ave** with the start of road work on Hwy 63 from the roundabout north of Rochester to Zumbro Falls. County 12 and 11<sup>th</sup> Ave are detour routes. Scott Schumacher will talk with Dennis Kloke, construction project manager, about applying rock and chloride to 11<sup>th</sup> Ave to keep it in good condition for the extra traffic it will carry. It is thought the State would cover rock and chloride costs.

**Sunset Bay Septic** – Sheila Craig was present to update the Board.

- **Resolution Regarding the Administration and Processing of Subordinate Service District Petitions, Resolution 2018-05** – A motion to adopt this Resolution was made by Neil Stolp and seconded by Ken Mergen. The motion carried 2-0. The Resolution was signed. In brief, this Resolution indicates that “at least 50% of property owners within the proposed District” must sign the petition for the subordinate service district to be formed; that property owners are those persons who are identified on Olmsted County property deeds, and that each person noted as an owner on the deed are counted as separate property owners for counting purposes. Sheila Craig noted that Zumbro Township has a different method of determining ownership. Each Township has a distinct Subordinate Service District Resolution.
- Sheila Craig reports 5 income survey and 5 SSD (Subordinate Service District) petitions have been received from property owners.
- The Geotech study was discussed. This is a further study of soil and rock conditions that will more accurately determine construction costs. The study will proceed only if a community system goes forward. The cost for Oronoco Township / Sunset Bay would be about \$30,000. This cost would be covered by the TA (Technical Assistance) grant, and if that is not sufficient, is reimbursable when project funds are awarded.
- Next steps include purchasing the land needed for the septic system. The Board authorized Sheila Craig to find specialized appraisers for the property. Bids to do the appraisal will hopefully be available at the next Board meeting June 4.
- There was a discussion of projected Sunset Bay O&M (Operation & Maintenance) costs and how much higher they are projected to be compared to Kings Park and Cedar Beach. Higher gallonage raises the costs. The system would be permitted by the State, not Olmsted County, and requires an operator with a higher-level license.

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### **Kings Park Septic –**

- **Resolution Regarding Bedroom Additions in Kings Park Subordinate Service District, Resolution 2018-06** – A motion to adopt this Resolution was made by Ken Mergen and seconded by Neil Stolp. The motion carried 2-0. The Resolution was signed. In brief, this Resolution stipulates the number of bedrooms that can be added to homes currently in the Kings Park SSD. That number is “4 - 7” and is determined by the limits of the septic system.

**Gopher Septic Request Kings Park & Cedar Beach Operating Permits** – Olmsted County is requiring operating permits for community septic systems. SSTS Installation Permit No 013-0038 for Kings Park, and SSTS Installation Permit No 016-0041 for Cedar Beach were signed. These permits will slightly increase our contract price with Gopher Septic. The increase amount is not known at this time.

**Ryan’s Bay Road Update** – The Board has no new information from Zumbro Township.

### **Administrative Business**

The **Treasurer’s Report** in written form showed the YTD Statement of Receipts, Disbursements and Balances as of April 30, 2018: Receipts \$84,966.63 and Disbursements \$208,220.53 with an ending balance of \$274,604.58. April payroll totaled \$2,282.09, bills totaled \$55,934.41, with total disbursements totaling \$58,216.50. Kim Stanton notes the previous unsubmitted Cedar Beach Septic Construction claims were submitted, and that process is complete. The first Sunset Bay septic invoices have been submitted and payment received. Ken Mergen made a motion to accept the Treasurer’s report as presented. Neil Stolp seconded, motion carried 2-0.

**OPAC Report** – The April meeting was cancelled. OPAC will meet in May to hear #OR2018-001CUP. Neil Stolp questioned why #OR2018-002VAR is not going to OPAC before coming to the Town Board in June. Neil Stolp will contact Kristi Gross from County Planning.

**Approval to Pay Bills** - The bills totaling \$55,934.41 were presented for payment. Neil Stolp made a motion to approve claims payment, Ken Mergen seconded. Motion carried 2-0.

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**Resolution Reestablishing a Gopher Bounty, Resolution 2018-07** – A motion to adopt this Resolution was made by Neil Stolp and seconded by Ken Mergen. The motion carried 2-0. The bounty remains the same: \$1.50 for pocket gophers and .75 for striped gophers.

**Fee Policy** – Neil Stolp made a motion to adopt the Oronoco Township Fee Policy. Ken Mergen seconded, motion carried 2-0. This Fee Policy will be posted on the website.

**Comments from the Board or Public:**

- First Responders – no April report
- March Building Permits for single family homes – none
- OCTOA (Olmsted County Township Officers Assoc) will meet on Thursday, May 24, at the Dover Township Hall, 229 Main St. N., at 7:30pm. Open Meeting notices will be posted as a quorum of Town Board Supervisors will likely attend.
- Couri & Ruppe Legal Seminar is Saturday, Oct 13, New Haven Town Hall, 9-4.
- Neil Stolp is working on finding a person/company to do roadside trash pickup.
- Neil Stolp noted that the Township has not accepted Lakefront Lane NW (off 18<sup>th</sup> Ave NW - Postier's Point) from the developer. It is plowed, but no other maintenance is done.
- The Board briefly discussed publishing right of way guidelines.
- No fire permits are being issued until Charlie Lacy attends the PIFD meeting and learns of possible new guidelines.
- All Kings Park and Cedar Beach (and Sunset Bay when the time comes) O&M decisions will be made annually in October.

Ken Mergen made a motion to adjourn at 9:55 pm. Neil Stolp seconded, motion carried 2-0.

Respectfully Submitted

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Lucy Shonyo, Clerk

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Neil Stolp, Chair