

**MINUTES**  
**MONTHLY ORONOCO TOWN BOARD MEETING**  
**May 6, 2019 5:30 PM**

The **Pledge of Allegiance** was recited.

**The monthly Oronoco Town Board Meeting was called to order on May 6, 2019** by Chair Neil Stolp. Supervisors Charlie Lacy and Ken Mergen were present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo.

The **order of agenda** was accepted as presented.

**Minutes Approval:**

**April 1, 2019 monthly meeting of Oronoco Town Board** – Ken Mergen made a motion to postpone approval since Oronoco Township hasn't heard from Zumbro Township regarding the principles of cost sharing for the Ryans Bay road project. Charlie Lacy second, motion carried 3-0.

**April 2, 2019 Reorganization Meeting** – Neil Stolp made a motion to cancel Board action "Meetings cancelled due to weather will be rescheduled two days later unless the situation dictates otherwise" since this does not allow for legal notice required for some board meetings. This statement will be struck from the minutes, replaced by "Meetings cancelled due to weather will be rescheduled with date and time posted on the township's website." Ken Mergen second, motion carried 3-0

**April 22, 2019 Board of Appeal & Equalization** - Charlie Lacy made a motion to approve the April 22, 2019 minutes of the Board of Equalization & Appeal. Ken Mergen second, motion carried 2-0. Neil Stolp abstained since he was not present at the meeting.

**Agenda Topics**

**Mike Zillgitt** – Mr. Zillgitt was present to introduce himself and his company Zillgitt Civil Deign to the Board. They are in Pine Island. They provide civil engineering and land surveying services. The Board thanked him for his presence and information.

**Road Report**

**Scott Schumacher, Neil Stolp**

- The Board decided to apply a lower .2% concentration of chloride to most gravel roads as a cost saving measure. Scott Schumacher recommended that identified higher traffic roads (60<sup>th</sup> Ave NW; Ryans Bay Rd; 114 south of County 12 > 81st St NE > 20<sup>th</sup> Ave NE; 115<sup>th</sup> St > 14<sup>th</sup> Ave NW) get a .3% application. The Board agreed with Scott Schumacher's recommendation.
- State Highway Patrol has been checking for overweight vehicles. Spring road weight restrictions will be removed on Friday, May 10.

**Road Report, Scott Schumacher, Neil Stolp, continued**

- Winter has been hard on roads, there are many potholes to repair. Repairs will start when things dry out.
- Rocking will start next week weather permitting with chloride application following.
- The stop sign down at 85th and Ridgecrest Dr has been fixed.

**OR2019-001TA, applicant Daniel Fitzpatrick for River Ridge Four, Public Hearing**

The applicant is requesting an amendment to the River Ridge Four special district to allow for five residential lots and an outlot. The original special district was adopted in May 2008.

Neil Stolp opened the public hearing.

Bill Tointon from WSB spoke to the project. There will be two wastewater treatment centers and a private shared well to serve homeowners. There will be no public expenditures. The existing buildings on the site will be removed. Roads include 33' easements.

OT-PAC approved OR2019-001TA on April 15, 2019.

Kristi Gross from Olmsted County Planning indicated that staff findings recommend approval as it is consistent with the Oronoco Township Land Use Plan for Suburban Development.

Specifically, from staff findings:

- "The proposal provides for a trail connection through the property to the surrounding platted properties."
- "The proposal includes shared wells and community sewage treatment systems."
- "The proposal does not raise any environmental concerns."
- "The proposal includes a proposed trail system that will connect River Ridge Second with River Ridge Third and River Ridge First."

Furthermore, staff findings show the proposal is consistent with Subd 2b of the Oronoco Township Land use Plan, specifically:

- "The proposed special district is already established. The new proposal includes Outlot B from River Ridge Second. Outlot B provides increased land area which will allow for an additional residential lot without increasing the overall density of the subdivision".
- "The proposed amendment is in the public interest because it is consistent with the goals and policies of the Land Use Plan."
- "The proposal is consistent with the residential zoning districts it is surrounded by."
- "The land use allowed by the special district are more restrictive than the R-1 District because the conditional permitted uses are not allowed."
- "A General Development Plan is not required for the request."

**OR2019-001TA, applicant Daniel Fitzpatrick for River Ridge Four, Public Hearing, continued**

A citizen spoke against the proposal, noting that lot sizes will be under two acres, less than current sites. He referenced a protective covenant in place for River Ridge Second Subdivision from August 1999 (Document 821872, County Records Office) which speaks to protecting “owners of the building sites against such use of surrounding building sites as will detract from the value of their property” and “to insure adequate free space between structures”.

Kristi Gross indicated that the density would increase from 1.96 to 2.03 due to the addition of the outlot.

Charlie Lacy indicated that OT-PAC thought the addition of green space and a trail system offset the slight density increase.

Another citizen expressed concern about septic system vents protruding from the ground. Mr. Fitzgerald indicated there would be no protruding vents.

Neil Stolp closed the public hearing.

Neil Stolp made a motion to approve OR2019-001TA based on the findings presented. Charlie Lacy second, motion carried 3-0.

**Minnesota Building Code** – Neil Stolp made a motion to adopt Ordinance No. 2019-01, An Ordinance Adopting the Minnesota Building Code. Charlie Lacy second, motion carried 3-0. A summary of the ordinance will be published in the Post Bulletin on May 11, 2019.

**Ryans Bay Road Update**

- The Revised Road Construction Plans, a Zumbro Township and Oronoco Township Proposal for Road Construction and the Engineer’s Estimate were received from Dietrich Flesch, Wabasha County Engineer.
- Clerk Shonyo will send the documents received from Engineer Flesch to township attorney Bob Ruppe for review and will set up a call with him to discuss the land purchase agreement and a cost sharing agreement between the two townships. Ken Mergen, Kim Stanton and Lucy Shonyo will be on this call.
- Ken Mergen indicated two bids for land surveying were received. Neil Stolp made a motion to authorize Ken Mergen to solicit another bid and select the surveyor spending up to \$2,800. for the survey. Charlie Lacy second, motion carried 3-0.

**Sunset Bay SSD** – Sheila Craig spoke with Troy Gilchrist at Kennedy & Graven about dissolving the SSD and wrote a draft letter to be sent to Sunset Bay property owners informing them of the projects demise. Ken Mergen and Sheila Craig will revise the letter.

Neil Stolp made a motion to authorize Clerk Shonyo to send the revised letter as soon as it is available. Ken Mergen second, motion carried 3-0.

#### **Administrative Business**

The **Treasurer's Report** in written form showed the YTD Statement of Receipts, Disbursements and Balances as of April 31, 2019: Receipts \$57,258.20 and Disbursements \$285,841.85 with an ending balance of \$227,437.53. April net payroll (paid in May) totaled \$2,112.11, bills totaled \$41,255.43.

Neil Stolp made a motion to authorize Treasurer Stanton to open the third six month CD in the amount of \$34,000. Ken Mergen second, motion carried 3-0. The three CDs will mature in succession so cash is available if needed. The first half of property tax collections from the county are received in July. The Sunset Bay septic fund will be closed in CTAS when outstanding invoices are paid.

Charlie Lacy made a motion to accept the Treasurer's report as presented. Ken Mergen second, motion carried 3-0.

**Approval to Pay Bills** - Claims totaling \$41,255.43 and net payroll totaling \$2,112.11 were presented for payment. Neil Stolp made a motion to approve claims and payroll payments. Charlie Lacy second, motion carried 3-0.

**OT-PAC Report** – OT-PAC met in April. OR2019-001TA, applicant Daniel Fitzpatrick for River Ridge Four, was approved. Existing Orderly Annexations Agreements were discussed, [City of Oronoco expires Dec 31, 2035, Pine Island expires Oct 17, 2026]. Adopting utility permitting procedures was also discussed. Charlie Lacy will meet with Olmsted County Planning and Mike Zillgitt from Zillgitt Civil Design about doing the pre and post inspections and managing the utility permitting process.

**Pine Island donation request** - A letter was received from the City of Pine Island asking for a donation from the township for their new pool, saying it was an asset for all area residents. Clerk Shonyo will contact township attorney Bob Ruppe to see if this donation would be a legal one for the township to make.

**Forfeited Land** – There were no forfeited properties for non-payment of taxes in Oronoco Township. This was fyi only, no action was needed by the board.

Del Mergen thanked the board for their support of the **Lake Zumbro dredging project**.

**Notifications, Updates, Comments from the Board:**

- MnDOT township maps were distributed.
- A followup email was sent to Paul Schauer, MnDOT about 11<sup>th</sup> Ave reimbursement.
- A followup email was sent to Ann Basta, Olmsted County District Court Administrator, about ORI progress.

Charlie Lacy made a motion to adjourn at 7:45 pm. Ken Mergen second, motion carried 3-0.

Respectfully Submitted

-----  
Lucy Shonyo, Clerk

-----  
Neil Stolp, Chair