

MINUTES
MONTHLY ORONOCO TOWN BOARD MEETING
November 2, 2020 5:30 PM

This was a conference call meeting. The Board adopted Resolution 2020-05, Resolution Establishing the Ability to Conduct Open Meetings by Telephone at the April 6, 2020 meeting.

The monthly Oronoco Town Board Meeting was called to order on November 2, 2020 by Chair Charlie Lacy. Present: Supervisors Charlie Lacy, Ken Mergen and Tammy Matzke, Treasurer Kim Stanton, Clerk Lucy Shonyo.

The **agenda** was accepted as presented.

Agenda Topics

OR2020-012MB, Phillips Smith Investment Co.

This info is condensed from the Olmsted County Planning Department's Staff Report.

Request: The request is to transfer approximately 0.34 acres from the applicant's property to the neighboring property to the east.

Location: The property is located in the SW ¼ of the NE ¼ of Section 27 in Oronoco Township, north of 90th St. NW.

Zoning: A-3 Agricultural Protection District

Background Information:

The applicant would like to sell approximately 0.34 acres of land to a neighboring property owner to the east. If approved, this metes and bounds would result in an approximately 34 acres parcel and a 10 acre parcel, both non-farm parcels by definition.

County Public Works Comments: "County Public Works noted that the Phillips-Smith Investment parcel currently has one access on County Road (CR) 121 approximately 620 feet east of CR 112 and there is no access on CR112. The current access onto CR 121 will remain the only approved access for this parcel. Additionally, the Derek Rosin parcel currently has one access on CR 121 approximately 1200 feet east of CR 112. That access will remain the only approved access for that parcel."

Staff Recommendation: "The proposed metes and bounds is in compliance with the requirements of the Olmsted County and Oronoco Township zoning ordinance requirements. Planning staff recommend approval of the proposed 2.00-acre non-farm parcel. The applicant must complete and submit a lot combination form to combine the residual 18-acre parcel with the adjacent 20-acre parcel to the east to create a farm parcel."

Charlie Lacy read the Staff Report aloud. Neither the applicant nor an applicant's representative were present. The board had no questions.

Ken Mergen moved to approve OR2020-012MB based on staff findings and recommendation, inclusive of the condition that the applicant combine parcels, and inclusive of County Public Works statement on road access of the 2 parcels. Tammy Matzke second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]

Road Report – Ken Mergen

No report was received from Scott Schumacher.

Three property owners on Hunter Lane have imbedded posts in the road right of way. This is a problem for winter maintenance and a road hazard for motorists. Charlie Lacy will send them a letter asking that the posts be removed.

Ryan’s Bay Road – Construction is under way and on schedule.

Bargen work – Bargen completed patching these areas: Frederichs Dr NW, Kuisle Ln NW, Shenandoah Ln NW, Ridge Crest Ln NW and Pine Crest Ln NW, Kapler Ln NW, Zumbro Haven, Gossman Ln NW (entire culdesac) at a cost of \$7,975.00.

Fahrner work – Fahrner completed half of Sattre Dr, White Birch Ct. Work will commence in spring.

Providence Dr NW – Charlie Lacy contacted Steve Allen owner of Providentia Subdivision indicating the township would not plow since the 50% lot occupancy threshold had not been met. Ken Mergen sent relevant info from the township Subdivision Ordinance to the property owner who asked the township for snow removal services.

Intersection of Frederichs Dr NW - 85th St NW - 11th Ave NW – Steve Allen asked for a 4 way stop sign, or possibly a SLOW sign or 30 mph sign on these roads. Ken Mergen will contact County Public Works for recommendations.

Cedar Beach Septic Update – Charlie Lacy read an email from Eric Blasing, Wenck (project engineers) received October 20. Per Mr. Blasing “the plan is to complete the grading work/infiltration basin the first week of November, weather pending.” Mr. Blasing will be on-site.

Cedar Beach Parking Ordinance – Charlie Lacy resent the ordinance to Capt Wallace. If there is no response the township will ask the town attorney to intervene. The possibility of a meeting with Capt Wallace was discussed.

Broadband – Kim Stanton will contact Bevcomm to ask if the township holds back \$10,000, will that change the number of households they can connect? SpaceX global satellite service is expected to be available within a year. This service may be the way to connect remote households. Levied township funds could be used to subsidize startup expenses like the purchase of receivers. Kim Stanton and Tammy Matzke hope to have more info by the December meeting.

River Access – Charlie Lacy received a request to use a river front lot owned by the township for river access. This lot (208 – 105th St NW) was acquired from the DNR in 2012 in a flood buyout. The use of this land by the township is governed by Flood Mitigation Deed Restrictions. Tammy Matzke notes this vacant lot is wedged between 2 homes, is steep, has no parking available and its use would create liability issues for the township.

Tammy Matzke moved to post No Trespassing signs on the township owned river front property at 208 - 105th St NW. Charlie Lacy second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]
Charlie Lacy will respond to the person who asked for access. Ken Mergen will contact the county about posting the signs.

Administrative Business

Minutes Approval –

September 21, 2020 - Ken Mergen moved to approve the Sept 21 special meeting minutes. Tammy Matzke second, motion carried 3-0 [Lacy-aye, Mergen-aye, Matzke-aye]

October 5, 2020 – Charlie Lacy moved to approve the Oct 5 meeting minutes. Tammy Matzke second, motion carried 3-0 [Lacy-aye, Mergen-aye, Matzke-aye]

October 13, 2020 – Tammy Matzke moved to approve the Oct 13 special meeting minutes. Ken Mergen second, motion carried 3-0 [Lacy-aye, Mergen-aye, Matzke-aye]

Treasurer’s Report – Kim Stanton

The YTD Statement of Receipts, Disbursements and Balances as of October 31, 2020 shows: Receipts \$586,855.71, Disbursements \$467,645.86 with an ending balance of \$718,178.15. October net payroll (paid in November) totaled \$2,020.70. Claims totaled \$177,573.96.

Kim Stanton notes that the starting balance includes CARES funds (\$58,075.00) which were transferred to Olmsted County Nov 2. Adjustments included a wire transfer to MNPFA for a Cedar Beach assessment payoff, and the wire fee, and a voided election judge check issued in April.

Lucy Shonyo noted that a Q2 941 correction was filed with the IRS due to a lost payroll check issued in Apr (Q2), that was reissued in Sept (Q3).

Ken Mergen moved to approve the treasurer’s report. Tammy Matzke second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]

Approval to Pay Bills –

Claims totaling \$177,573.96 and net payroll totaling \$2,020.70 were presented. **Ken Mergen moved to approve claims and payroll payments. Tammy Matzke second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]**

Zillgitt Civil Design and Arborists of Rochester invoices – Invoices from Zillgitt Civil Design (\$6,349.00) for Ryan’s Bay Road work and Arborists of Rochester (\$15,485.63) for vegetation removal were received via email the morning of the meeting, after November meeting records were closed. There was discussion about the Arborists work and the amount of the invoice. Charlie Lacy noted that this was a summer’s worth of work done in one month. The Arborists of Rochester will again be the township’s arborist. **Ken Mergen moved to authorize Lucy Shonyo to pay these invoices outside of the typical payment cycle. Tammy Matzke second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye].** These invoices will be reflected on the December 7 disbursement and claims reports.

OTPAC Report – Charlie Lacy – The October meeting was cancelled.

Resolution 2020-09, Resolution to Transfer Excess CARES Act Funds to Another Government Entity was executed. This resolution transferred \$58,075.00 to Olmsted County. On September 8, 2020 the board, by motion, allocated township CARES funds to Olmsted County.

Future Meeting Format – Ken Mergen moved that until the pandemic order is lifted the OTB hold meetings via conference call only with no in person component. Tammy Matzke second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]

The public can join the meetings toll free by calling 844.855.4444, access code 841351#. This number remains the same for all township meetings. Meeting documents will be posted on the township’s website, oronocotownship-mn.gov. To locate documents, click the star on the meeting date, the first Monday monthly at 5:30pm.

Other –

- A report of a dog bite was received from the sheriff’s dept.
- OTB candidate filing for (1) supervisor and (1) treasurer will be accepted Dec 29 - Jan 12, 2021 at 5pm.

Tammy Matzke moved to adjourn at 6:55pm. Ken Mergen second, motion carried 3-0. [Lacy-aye, Mergen-aye, Matzke-aye]

Respectfully Submitted,

Lucy Shonyo, Clerk

Charlie Lacy, Chair