

**MINUTES - SPECIAL MEETING
ORONOCO TOWN BOARD
December 31, 2019 5:30 PM**

The Pledge of Allegiance was recited.

A Special Meeting of the Oronoco Town Board was called to order on December 31, 2019 by Chair Charlie Lacy. Supervisors Ken Mergen and Tammy Matzke were present as were Treasurer Kim Stanton and Clerk Lucy Shonyo. Mike Zillgitt, Zillgitt Civil Design, was also present.

The posted purpose of the special meeting was to discuss the Ryans Bay Road project.

Chair Charlie Lacy opened the meeting.

A recap of the road project and outstanding easements was given. Charlie Lacy previously met with Mike Zillgitt about the Hornseth/Sawinski and Frutiger easements to review possible solutions.

Mike Zillgitt explained that the Hornseth/Sawinski easement is needed for a deep ditch due to a large culvert. Per Mike Zillgitt, the culvert could be replaced with one or more "catch basins" that would be placed in the existing right of way. The only downside to the use of these "catch basins" is the possible maintenance required. There is no safety concern. Ken Mergen, a resident of the area for many years, noted that the existing culvert is an estimated 18" and the road has never flooded.

Mike Zillgitt briefed the board on the project preconstruction meeting held October 31, 2019, and the communication to utility companies and contractors. He noted that a Notice to Proceed was never issued.

Mike Zillgitt further noted that project change orders need to be issued. He will consult with Dietrich Fletch, Wabasha County Engineer.

Mike Zillgitt said the Frutiger easement was needed. The board previously received a letter from Mr. Fruitiger stating his requests before granting the easement. The board agreed his requests were reasonable. There was discussion about possible options related to his request the township not vacate the road that gives him access to part of his property. Mike Zillgitt noted that a change in the old roadbed would be another needed change order.

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The board decided Charlie Lacy and Kim Stanton would talk with Township Attorney Bob Ruppe to review the easement situations. Lucy Shonyo will schedule the call and provide Mr. Ruppe with background documents and information.

At 7:05 Ken Mergen made a motion to adjourn. Tammy Matzke second, motion carried 3-0.

Respectfully Submitted,

Lucy Shonyo, Clerk

Charlie Lacy, Chair