

ORONOCO TOWN BOARD
REORGANIZATION MEETING AGENDA
April 11, 2022, 5:00
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1. Pledge of Allegiance
2. Call the Meeting to Order
3. Supervisors select board chair and vice-chair
4. Designate board members to fill duties / positions created by the town board
 - a. Roads & Bridges (currently Ken Mergen)
 - b. OTPAC (currently Charlie Lacy)
 - c. Pine Island Fire District Representative (currently Kim Stanton, Charlie Lacy)
 - d. Pine Island Community Planning Team (CPT) (currently Charlie Lacy)
 - e. Trained Supervisor(s) for Board of Appeal & Equalization (Charlie Lacy, Ken Mergen, Tammy Matzke)
 - f. Olmsted County Assoc of Townships (currently Charlie Lacy)
 - g. Broadband (currently Tammy Matzke, Kim Stanton)
 - h. Special Assessment Inquiries – currently Kim Stanton
 - i. Website management – currently Kim Stanton
 - j. Weeds – currently Tammy Matzke
 - k. Utilities Inquiries – currently Tammy Matzke
5. Adopt Board and OTPAC regular meeting schedule and weather cancellation policy.
 - Board: Second Monday monthly, 5:30pm.
 - weather cancellations: the new meeting date will be posted;
 - all meetings at Oronoco City Hall unless otherwise stated
 - OTPAC: currently third Monday as needed, 6:00pm;
 - all meetings at Oronoco City Hall
7. Oronoco Food Shelf donation for 2022 (currently \$500/quarter)
8. Designate official newspaper for legal notices (currently Post Bulletin)
9. Designate bank as township depository (currently Pine Island Bank)
10. Designate posting locations (currently Oronoco City Hall, Oronoco Post Office, website: oronocotownship-mn.gov)

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11. Affirm / Revise Town Board Compensation Resolution (Resolution 10217B, separate document)
12. Affirm / Revise per meeting payment for appointed OTPAC members (currently \$60 per meeting attended)
13. Affirm / Revise payment for the annual meeting moderator (currently \$60) and election judges/ballot board (currently \$20/hr)
14. Affirm / Revise fee policy for copies, NSF checks, citizen required special meetings, etc (separate document)
15. Verify board members' contact information to post
16. Notice of appointment of Deputy Clerk Donna Beyer, New Haven Township
16. Other reorg topics
 - Organization of meetings
 - Observe or not observe Columbus Day, second Mon in Oct
 - Recognize routine bank transfers
 - MN Retirement (monthly)
 - Safe deposit box rental (1x year)
 - MN withholding (1x year)
17. Adjourn