

MINUTES
MONTHLY ORONOCO TOWN BOARD MEETING
DECEMBER 3, 2018 7PM

The **Pledge of Allegiance** was recited.

The monthly Oronoco Town Board Meeting was called to order on December 3, 2018 by Vice Chair Charlie Lacy. Supervisor Ken Mergen was present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo. Supervisor Neil Stolp was absent.

The **order of agenda** was accepted as presented.

Minutes Approval: Charlie Lacy made a motion to approve the November 5, 2018 minutes of the regular monthly Board meeting. Ken Mergen seconded, motion carried 2-0.

Agenda Topics

Road Report – Scott Schumacher

- Three mailboxes were knocked over on Evergreen Drive. These have been put back up.
- Property owners on Evergreen Drive have asked that their mailboxes be replaced. The swing posts cost the township about \$75 each. Mailbox replacement is not addressed in our ROW policy or Subdivision Ordinance. The Township / OT-PAC will look at creating a mailbox replacement policy and a policy governing mailboxes in new subdivisions.
- A citizen has claimed that the road on 85th St at 31st Ave had not been plowed, but Scott Schumacher said it was.
- Neil Stolp was not present but asked that these items be brought up:
 - An email was received from the owner of Providence Subdivision inquiring about snow removal. When the subdivision is half full he can ask the Township to take over road maintenance. This is per Oronoco Township Subdivision Ordinance, Article V, Section 5-K.
 - Neil Stolp gave maps from the new plat book to Schumacher's.
 - Neil Stolp asked Scott Schumacher to check on possible ROW infringement at 10404 Hyland Ct NW.
 - Brush needs to be cleared in Zumbro Haven ROW. Scott Schumacher and Neil Stolp will discuss.

Sunset Bay

- Oronoco Township received legal advice from Kennedy & Graven regarding the next steps in land acquisition for the community septic project. They recommend a letter to landowners inviting them to get their own land appraisal. The letter provides the conditions under which they can be reimbursed for the appraisal expense. It is hoped the Township can avoid eminent domain and reach a negotiated settlement.

Sunset Bay, continued

- A motion to send this letter was made, seconded and approved at a Joint Meeting / Special Meeting with Zumbro Township held earlier tonight. (Ken Mergen/Charlie Lacy, 2-0)
- Charlie Lacy made a motion to set the date and time for the Public Hearing to Tuesday, January 15, 2019 at 7pm at the Oronoco Community Center. Ken Mergen seconded, motion carried 2-0. This Public Hearing is to hear public comment about the formation of a Subordinate Service District. Clerk Lucy Shonyo will publish legal notice and send letters to affected property owners.

Animal Noise Ordinance

Charlie Lacy made a motion to adopt the Animal Noise Ordinance, Ordinance No 2018-01. Ken Mergen seconded, motion carried 2-0. The Ordinance will be posted on the Township's website, at the Post Office and the Oronoco Community Center. It will be sent to the Olmsted County Law Library and the Olmsted County Sheriff Dept.

Administrative Business

The **Treasurer's Report** in written form showed the YTD Statement of Receipts, Disbursements and Balances as of November 30, 2018: Receipts \$467,057.56 and Disbursements \$626,726.37 with an ending balance of \$238,189.67. October net payroll totaled \$4,370.31, bills totaled \$19,305.16. Payroll expense included election judge wages for the general election.

Treasurer Kim Stanton noted a \$240.00 discrepancy due to underpulling an employee 457b deduction. This will be corrected next month. Draw #2 from the Sunset Bay grant was received from the State of MN in the amount of \$6,961.30. Charlie Lacy made a motion to accept the Treasurer's report as presented. Ken Mergen seconded, motion carried 2-0.

Kim Stanton reported on a 6 month CD ladder strategy that would yield a difference of \$300 in annual interest. Three \$33,000.00 CDs would be purchased 3 months apart. Ken Mergen made a motion to start this program and authorize Kim Stanton to purchase the first CD in the amount of \$34,000.00. Charlie Lacy seconded, motion carried 2-0.

Approval to Pay Bills - Claims totaling \$19,305.16 and net payroll totaling \$4,370.31 were presented for payment. Ken Mergen made a motion to approve claims and payroll payments. Charlie Lacy seconded, motion carried 2-0.

OT-PAC Report – Charlie Lacy

- The November meeting was cancelled.
- Charlie Lacy expressed appreciation to Kristi Gross and the Olmsted Planning Dept for the land use and zoning seminar they held on October 29th. It was helpful and much appreciated. Charlie Lacy will send them a note of thanks.

Comments from the Board or Public:

- November Building Permits for single family homes – 0
- Re ORI#: Contact was made with the Olmsted County Court Administrator and the MN Highway Patrol.
- Annual Meeting and Election Mar 12, 2019 – Affidavits of Candidacy for one Supervisor and one Treasurer accepted Jan 2, 2019 – Jan 15, 2019. See posted notice on website, Post Office, Community Center; published Post Bulletin notice Dec 15, 2018.

Charlie Lacy made a motion to adjourn at 8:20 pm. Ken Mergen seconded, motion carried 2-0.

Respectfully Submitted

Lucy Shonyo, Clerk

Neil Stolp, Chair