

**MINUTES**  
**MONTHLY ORONOCO TOWN BOARD MEETING**  
**November 4, 2019 5:30 PM**

The **Pledge of Allegiance** was recited.

**The monthly Oronoco Town Board Meeting was called to order on November 4, 2019** by Chair Neil Stolp. Supervisors Ken Mergen and Charlie Lacy were present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo.

The **order of agenda** was changed to place minutes approval after OR2019-003MB and OR2019-003ZC.

**Agenda Topics**

**OR2019-003MB and OR2019-003ZC** – [The complete staff report can be viewed at <https://www.co.olmsted.mn.us/yourgovernment/twp/oronoco/Pages/tb.aspx> Go to the bottom of the page and select the desired report.]

**OR2019-003MB**

Neil Stolp opened the public hearing for **OR2019-003MB**. Kristi Gross, Olmsted County Planning, explained the request and planning staff recommendations.

This proposal is to split a non-farm parcel into two non-buildable (for dwelling purposes) non-farm parcels. The property is located in the SE ¼ of the SW ¼ of Section 34 in Oronoco Township. It is adjacent to 7629 18 Ave NW and is located north of Hwy 63 (75<sup>th</sup> St). It is zoned A-2 Agricultural Protection.

The Planning Staff recommends approval of the split of non-buildable parcel for dwelling purposes. Logan Tjossem from Widseth Smith Nolting representing the applicant Arne Carlson said his client will be donating +/- 4.9 acres from the approximately 22 acres to build a church. (Emmanuel Lutheran Church). A CUP (conditional use permit) will be required when this happens. The applicant has already installed a 98' culvert.

Ken Mergen expressed concern about traffic in the vicinity of 18<sup>th</sup> and Hwy 63. It was noted that the county engineer approved this action.

Charlie Lacy made a motion to approve OR2019-003MB based on staff findings and recommendations. Ken Mergen second, motion carried unanimously.

**OR2019-003ZC**

Neil Stolp opened the public hearing for **OR2019-003ZC**.

Kristi Gross, Olmsted County Planning, explained the request and planning staff recommendations.

The request is to change the zoning district from A-2 Agricultural Protection to SD - Special District with the underlying zoning district of R-1 Low Density Residential. The proposal is to allow for the property

**OR2019-003ZC, continued**

to be divided into three single family dwelling lots. Parcel A is just under 5 acres, Parcel B is approximately 10 acres and Parcel C is approximately 27 acres.

The property is located at 9775 50<sup>th</sup> Ave NW. It is in the SE ¼ of Section 19, Oronoco Township. It is south of CR 12, west of 50<sup>th</sup> Ave NW and east of 55<sup>th</sup> Ave NW.

Planning Staff recommendation is to approve the zoning district amendment from A-2 to the Boland Special District with the underlying zoning district of R-1 Low Density Residential based on findings of fact.

“The purpose of this Special District is to allow the Interim Development of the property described ...to be administered under the R-1 Low Density Zoning District, with some variations from the standard requirements and regulations of Sec 6.02 of the Oronoco Township Zoning Ordinance effective Feb 28, 2002, updated Oct 7, 2019 for Oronoco Township.”

The property is in the city of Oronoco’s Urban Service District. The city (Oronoco) has no objections to the request and believe it is consistent with their future Land Use Plan.

This request requires no additional infrastructure. The property abuts two township roads and is within .5 miles of CR12.

There is an active feedlot within ¼ mile buffer.

The soils are “highly erodible”. CER ratings are 55-95. Part of the property is on floodplain soils. If there is a need to disrupt floodplain soils a CUP will be required.

A permitted use of this property is keeping and raising livestock and poultry for personal use only. Neil Stolp asked three times for comments for or against this action.

Applicant Ryan Boland spoke in favor of granting the requested zone change. Mr. Boland explained that the “development” label was due to the acreage involved. He intends to build one home.

Mark Jackson, a neighbor to the west, spoke in favor of granting the zone change.

With no others wishing to speak, Neil Stolp closed the public hearing.

Ken Mergen made a motion to approve OR2019-003ZC based on staff findings and recommendations. Charlie Lacy second. Motion carried unanimously.

**Minutes Approval -**

**Milestone Materials Quarry Tour, Sept 23, 2019 Notes** – Ken Mergen made a motion to approve, Charlie Lacy second, motion carried unanimously.

**Oct 7, 2019 Monthly Meeting** – Ken Mergen made a motion to approve, Neil Stolp second, motion carried unanimously.

**Oct 21, 2019 Joint Meeting of Zumbro and Oronoco Townships** – Neil Stolp made a motion to approve, Ken Mergen second, motion carried unanimously.

**Road Report** – Scott Schumacher, Neil Stolp

Blading continues. Winter prep has begun. Culvert repair will continue weather permitting.

**Road Report, continued**

Roberson Lime & Rock supplied crushed rock to Thompson Rd, Oronoco Auto Parts Rd, 135<sup>th</sup> St and 11<sup>th</sup> Ave in late October.

**Ryans Bay Road** – Ken Mergen – Some utility work is being done, People’s Coop is setting poles. Easements for Zumbro and Oronoco are being completed by Einar Hanson of Strobel & Hanson, PA. The pre-construction meeting called by Mike Zillgitt, Construction Engineer, occurred on Thursday, Oct 31. The Fitzgerald performance and payment bond has not yet been received. Gary Reichert is the project foreman for Fitzgerald. Neil Stolp noted that First Responders need to be notified of road construction.

**Administrative Business**

**Treasurer’s Report – Kim Stanton**

The YTD Statement of Receipts, Disbursements and Balances as of November 1, 2019 shows: Receipts \$516,548.02 and Disbursements \$669,626.93 with an ending balance of \$353,958.11. October net payroll (paid in Nov) totaled \$2,406.05, bills totaled \$10,699.06.

Kim Stanton will close the CD coming due in November of \$33,074.86 so cash is available. Income shows payment by Zumbro Township of \$12,269.09 for their share of the Ryans Bay Rd land purchase expenses and \$1,400 Sunset Bay Septic reimbursement. Additional Sunset Bay reimbursements may be possible after construction starts. Schedule 1 reflects the reclosing of 2018 CTAS to carry forward a new balance due to checks voided from 2018. Neil Stolp made a motion to approve the treasurer’s report as presented. Charlie Lacy second, motion carried unanimously.

**Approval to Pay Bills** - Claims totaling \$10,699.06 and net payroll totaling \$2,406.05 were presented for payment. MATiT Insurance premium payment now includes coverage for the Kings Park and Cedar Beach control panels, the Clerk’s township owned computer and misc emergency road signs. Per Anita Gallentine, PFA, the premiums for Kings Park and Cedar Beach control panels are valid O&M expenses. Neil Stolp made a motion to approve claims and payroll payments. Charlie Lacy second, motion carried unanimously.

**OTPAC Report** – Charlie Lacy – The Boland Zone Change (OR2019-003ZC) was discussed, as was the future Land Use Plan.

**Kings Park Septic O&M Review** – Kim Stanton

Each October the board looks at the Operation and Maintenance income and expenses of the township’s two community septic systems to see if special assessment adjustments are needed. [Cedar Beach pursuant to Resolution OR10217 enacted Oct 2, 2017. Kings Park Pursuant to Resolution OR111014A, enacted Nov 10, 2014.]

**Kings Park Septic O&M Review, continued**

Cedar Beach O&M assessments were approved at the Oct 7, 2019 meeting. There was no change to the current \$425 yearly assessment. Kim Stanton investigated the higher than usual Kings Park expenses and learned that, by law, cleaning is required every 3 years. Also, a high water event this spring necessitated extra pumping. Kim Stanton recommended that Kings Park O&M special assessments remain the same: \$425 yearly for 14 parcels. Neil Stolp made a motion to keep Kings Park septic special assessments at \$425/yr. Charlie Lacy second, motion carried unanimously.

**Forfeited Land** – There was one Oronoco Township parcel on the tax forfeited land list from Olmsted County. Ken Mergen researched this parcel and found it to be a land locked parcel. Ken Mergen made a motion to not oppose the sale of this tax forfeited land. Charlie Lacy second, motion carried unanimously.

**Township Road Mileage** – At the October meeting it was stated that the annual report from Olmsted County Public Works did not reflect the changes submitted last year, but this was incorrect. Changes were reflected. Kurth's Bay Court, .10 mile, was added to the 2019 report.

**Driveway and Utility Permits** – Charlie Lacy – A one time it was thought that the county would process utility / ROW permitting for the township, but this is not the case. Schumacher's also cannot take on this task. Charlie Lacy will talk with Mike Zillgitt, Zillgitt Civil Design, about this. The cost of the professional service will determine the fees. Charlie Lacy will also talk with cascade Township. Olmsted County has given us permission to use their Driveway Permit form, edited to our needs.

**Letter to law enforcement** – This action is on hold.

**PIFD Pumper Truck Purchase** – Kim Stanton - The Pine Island Fire District Board decided to delay the purchase a new pumper and to instead repair the existing truck. It is hoped that in 5 years the cash will be available to purchase the pumper without needing financing. A levy increase will be needed.

**Cedar Beach Trees** – Neil Stolp has talked with Rob Sawinski about removing trees at Cedar Beach. He is waiting for a proposal from Sawinski.

**Resolution Designating Annual Polling Place, Res # 2019-07** was presented. This is a required annual resolution that names the polling place for Oronoco Township voters for 2020 elections. Ken Mergen made a motion to enact this resolution. Neil Stolp second, motion carried unanimously.

**Minnesota Townships General Records Retention Schedule, Res # 2019-08** was presented. This resolution governs the retention and destruction of Township records in accordance with state statute. Ken Mergen made a motion to enact this resolution. Neil Stolp second, motion carried unanimously.

**Parking Ordinance** – At the October meeting Cedar Beach Drive residents requested the Township’s parking ordinance be enforced but that residents first receive a reminder to clear parked vehicles from the road and road right of ways. A letter from the Township and the Oronoco Township Parking Ordinance were distributed to Cedar Beach Drive residents on Nov 1. Neil Stolp will call Olmsted County Sheriff’s Dept on Dec 13 asking them to enforce the ordinance.

**Oronoco Auto Parts Zumbro River Cleanup** – Charlie Lacy will send thank you notes to partners in this effort: Jason Hawksford, MPCA; Tony Hill, Olmsted County; The Rough Riders and 4 x 4 Association. Tammy Matzke noted that in the future strategically placed drop-sites along the river would help with debris collection.

**Road Improvement Policy** – Neil Stolp noted the Board needs to reexamine and update the township’s policy related to expense distribution for road improvements. Road improvement and maintenance costs are rising.

**Rural Broadband Update – Kim Stanton**

There is state grant money available for broadband infrastructure for underserved areas. Kim Stanton will keep working on this.

**75<sup>th</sup> St and 18<sup>th</sup> Ave Intersection** – Resident Tammy Matzke expressed concern about the safety of this intersection.

**Cedar Beach** residents asked if riprock or mesh was placed at the base of the hill to prevent road gravel from washing into the river. Neil Stolp will ask Tom Rathmann, the blade operator.

Charlie Lacy made a motion to adjourn at 7:40pm. Ken Mergen second, motion carried unanimously.

Respectfully Submitted

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Lucy Shonyo, Clerk

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Neil Stolp, Chair