

**MINUTES**  
**SPECIAL MEETING / JOINT MEETING**  
**ORONOCO & ZUMBRO TOWN BOARDS**  
**October 21, 2019 3:00PM**

The Pledge of Allegiance was recited.

A Special Meeting / Joint Meeting of the Oronoco and Zumbro Town Boards was called to order on October 21, 2019 by Oronoco Town Board Chair Neil Stolp. Also present were Oronoco Supervisor Ken Mergen, Treasurer Kim Stanton and Clerk Lucy Shonyo. Supervisor Charlie Lacy was absent. Zumbro Town Board Supervisors Mark Fjelstad, Ed Jostock and Jerry Siems, and Clerk Dori Klein were present. The meeting was held at the City Hall in Oronoco.

The purpose of the meeting was to decide if the construction bid for the joint Ryans Bay Road project would be awarded, and if yes, to award the contract.

Bids were opened by the Wabasha County Auditor on October 16 in Wabasha. Bids received were:

A-1 Excavating, Inc., Bloomer WI, \$495,707.20

Fitzgerald Excavating and Trucking, Inc., Goodhue MN, \$274,141.50

Griffin Construction Co. Inc., Chatfield MN, \$354,989.15

Mathiowetz Construction Co, Sleepy Eye MN \$671,757.45

Dietrich Flesch, Wabasha County Engineer, distributed a spreadsheet comparing contractors' costs by item and named Fitzgerald Excavating & Trucking the lowest responsible bidder. [This occurred a few days after bid opening, not at this meeting.]

Lucy Shonyo explained the process as outlined by Dietrich Flesch: 1. If bid is awarded, it is awarded to Fitzgerald, the lowest responsible bidder; 2. Fitzgerald signs the contract; 3. Fitzgerald obtains performance and payment bond; 4. After bond is received, Oronoco Township executes the construction contract with Fitzgerald.

Ed Jostock, Zumbro Township, noted Hank Windhorst wanted assurances that his well would not be damaged, and if it was, there were provisions in the contract for restitution. Dori Klein was provided info from the contract: Property Damage, page 7, item 5-11.2.

The road will be passable during construction, except for closure(s) for blasting. This will occur between 9-11am and 2-4pm, as needed. Affected emergency services providers will need to be contacted. Providers would be Zumbro Falls Fire Dept, Pine Island Fire Dept and Oronoco First Responders.

A motion was made Ken Mergen, Oronoco Township, to award the Ryans Bay Road and Sunset Bay Road construction project to Fitzgerald Excavating & Trucking Inc. Neil Stolp second, motion carried unanimously.

A motion was made Ed Jostock, Zumbro Township, to award the Ryans Bay Road and Sunset Bay Road construction project to Fitzgerald Excavating & Trucking Inc. Jerry Siems second, motion carried unanimously.

There was discussion of the need for one point-person from Fitzgerald to contact if any concerns were raised by board members or citizens.

Jason Fitzgerald was contacted via phone during the meeting. He will start the bond procurement process tomorrow which can take 10 days. He told the boards that Century Link hasn't yet moved utility lines. Ken Mergen will call Dietrich Flesch about this tomorrow. Jason Fitzgerald will meet Lucy Shonyo tonight to sign the construction contract. [Jason Fitzgerald signed the contract October 21.]

There was discussion about removing and reusing the existing guardrails which would be replaced where they were removed from. Ed Josock, Zumbro Township, will talk with Jason Fitzgerald.

The Construction Engineer position was discussed. Dietrich Flesch, Wabasha CO Engineer, submitted a proposal in an email Oct 16 for \$18,371. Mike Zillgitt, Zillgitt Civil Design, submitted a proposal for \$13,088.

Neil Stolp, Oronoco Township, made a motion to accept the proposal from Zillgitt Civil Design for Construction Engineering. Ken Mergen second, motion carried unanimously.

Jerry Siems, Zumbro Township, made a motion to accept the proposal from Zillgitt Civil Design for Construction Engineering. Mark Fjelstad second, motion carried 2-0 with Ed Jostock dissenting. Lucy Shonyo will contact Mike Zillgitt and Dietrich Flesch about the boards' decision.

Neil Stolp, Oronoco Township, made a motion to adjourn. Ken Mergen second, motion carried unanimously.

Ed Josock, Zumbro Township, made a motion to adjourn. Jerry Siems second, motion carried unanimously.

Respectfully Submitted,

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Lucy Shonyo, Oronoco Township Clerk

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Neil Stolp, Oronoco Town Board Chair